



Coordinator-Participant Meeting Form

Meeting #10: Review of Summer and Mission Project Updates

When: September

General Description

This meeting is an opportunity to “check in” with participants as they enter the final months of the Program. It has been a busy summer for many of them, and it promises to be a busy fall as well. Among other things, please be sure to invite participants to review and share the various summer activities as well as the status of their mission projects.

Purposes of this meeting

- 1) To review and share experiences, insights, and questions from the summer, including (where appropriate):
 - a. An immersion trip (to Nicaragua with ICP or elsewhere)
 - b. A retreat (The Magis Retreat in Denver or another retreat)
 - c. The self-paced work on online workshop 4: ICP 540: A Faith That Does Justice
 - d. The August 8th workshop in Chicago
- 2) To enable people to further integrate their experiences and reflections
- 3) To share plans about their mission projects

Suggested agenda for the meeting

- 1) After a period of greeting, invite those who went on immersion or retreat to describe their experiences.
- 2) Encourage those who have done either of these components previously (retreat or immersion) to recollect and share their experiences in light of the above
- 3) Invite the participants to share what they have learned in the fourth workshop entitled “A Faith That Does Justice.” To explore their experience, you may want to discuss things like:
 - a. How does the workshop help you understand the immersion trip and vice versa?
 - b. How has this workshop helped you understand the work of forming a well-educated solidarity relative our institution’s mission?
 - c. What role does faith play in the work of justice?
 - d. Do you see evidence on our campus of the difficulties that some Jesuits (and others) might have with the focus on justice education?
- 4) Knowing that participants were asked during the summer to prepare a brief mission project plan for discussion on August 8 (and for submission by September, ask people to share the basic elements of their mission project plans with one another and with you if they have not done so already. A copy of the Mission Project Plan form is provided below (and is taken from Mission Project Plan Description found in the original ICP binders)

Coordinator Follow Up:

Please provide Ed Peck with a brief summary of your meeting, being sure to point out any concerns or suggestions about the participants’ experience or about the program’s development.



IGNATIAN Colleagues Program

Mission Project Plan

Recall that step 5 of the recommended procedures for the ICP Mission Project involves the completion of a Project Plan. Presumably, this has been something participants have been thinking about and working on since last fall. So that people are prepared to present on their mission projects at the time of the Capstone, and so that we may discuss progress on these projects at the August 8 workshop, **we are asking participants to bring a draft (or final version) of the project plan to the August 8th workshop or to submit it electronically if they are not able to attend the workshop.** All participants will be asked to submit a completed Plan to their campus coordinator and ICP director by September 1.

A brief description of the Project Plan follows. See the “Mission Project” section of your ICP binder for more details.

5. Ultimately, the participant will design a Project Plan that addresses [a strategically significant] challenge or opportunity for the department, division, or university. The Project Plan should include but is not limited to:

- a. A clear statement of the challenge or opportunity being addressed and the rationale for its choice
- b. A table or chart that includes (see sample table below):
 - i. Three principle outcomes
 - ii. A brief description of each outcome
 - iii. The intended audience of each outcome (students, faculty, staff, alums, donors, etc)
 - iv. A general explanation of how each outcome impacts the mission of the institution
 - v. Proposed measures of growth (or indicators) toward achieving each outcome
- c. A list of the steps to be taken along with a timetable for their implementation
- d. A list of the colleagues who have been or will be consulted during the project
- e. A list of the resources that will be needed

Sample table for ICP Project Outcomes

	Description	Audience	Mission Impact	Measure of Growth Toward Outcome
Outcome 1				
Outcome 2				
Outcome 3				