



ICP MISSION PROJECT
Presentation Guidelines and Discussion Question

At the Capstone Experience, colleagues will participate in an informal small group conversation about their ICP Mission Projects. Small groups will be organized according to project type. Each member of the group will receive a packet containing one-page summaries of each project in the group. The summaries will be enlarged as “posters” and put on display for all to view. Guidelines for these summaries/posters and discussion questions are below.

Project Summaries (Due December 16): In order to prepare for this session and to facilitate discussion we ask each colleague to send* **a one-page, 12-point Word document with your institutional logo on top** that includes at least the following information pertaining your project (completed, in process, or planned as the case may be):

1. Your institutional logo,
2. Your name and title
3. Project title
4. Project overview (one paragraph)
5. Clear and succinct rationale for choosing the project (one sentence)
6. Specific project details (list up to five)
7. Indications of successes (list up to three)
8. Challenges (list up to three)

Discussion Question: During the small Mission Project small group discussion session, you will be invited to discuss the following two questions that you are welcome to start thinking about now. You may even want to come with some notes prepared for discussion:

1) In what ways and to what extent has this project helped you advance your institution’s mission?

2) How has your participation in the ICP affected the way you will undertake future projects such as the one you chose for your Mission Project?

*Please e-mail the Word document to Diane McTier at dmctier@icolleagues.org by December 16, 2011. Because we will be making a poster of your document, please keep it to one page as specified above. You are welcome to provide relevant supplemental information. Contact Ed Peck (epeck@icolleagues.org) if you have any questions or concerns.